



WORLD
FORESTRY
CENTER

Magness Memorial Tree Farm

Instructions for all Registered Guests

What to Expect

- The tree farm is open to the public and your group may not be the only party using the property. Do not leave valuables unattended.
- In addition to the facilities you reserve, a pay phone, emergency information, drinking water, fire wood, fire buckets, shovel, broom, dust pan, garbage cans, extra toilet paper, and wheel barrow are available for your use.
- Drinking water is available only at the Education Center. Please be prepared to transport water to your site.
- **Guests provide** their own sleeping pads and bedding, water jugs, charcoal for outdoor grilling and first aid or emergency supplies.
- If renting the kitchen, guests need to provide all of their own utensils, dishes, cookware etc.
- Campfires may be restricted during fire season. Please check with the Tree Farm Manager.
- Firewood is provided
- Tents are prohibited.

Guest Rules

- Firearms, fireworks, alcohol, and drugs are prohibited.
- Children must be supervised by adults at all times.
- No motor vehicles, horses or bicycles.
- Dogs must be on a leash at all times.
- Stay on designated trails.
- Collecting, picking, cutting, or digging is prohibited without permission of Tree Farm Manager
- Balloons and confetti are not permitted anywhere on the property.
- Absolutely no smoking in any of the buildings.
- Cooking, flammable liquids, open flames or any electrical appliances are prohibited in the bunkhouses. Do not operate heaters of any kind in the buildings.
- Campfires only in designated fire pit. Keep full firebuckets at hand.

- Decorative outdoor torches and candles must be approved by the Tree Farm Manager.
- **Never leave fire unattended.**

Tips for a Successful Visit

- Plan to arrive and depart on time.
- Parking is very limited. Encourage members of your party to carpool.
- Notify staff in advance of any late arriving or early departing members of your party.
- Make sure gate remains closed after-hours.
- Please observe “quite hours” 10pm-7am.
- Save our trees. Please use only firewood provided.
- Stream water is unsafe to drink. Please wash after exposure.
- Develop a plan for accidents and emergencies. Who is “in charge” and what role does everyone have?
- Please report all accidents and emergencies to the Tree Farm Manager.

Check Out

- Please sweep floors and pick up all litter before departing.
- Wipe off tables and chairs, and clean food waste from outdoor grill.
- Please recycle using containers provided.
- Take trash with you or deposit in dumpster.
- Turn off lights and return equipment and keys.
- Be certain your fire is COLD OUT!

This nationally certified tree farm and its facilities are PRIVATE PROPERTY owned and operated by the non-profit World Forestry Center open to the public 9am-5pm unless otherwise noted. All after-hours visitations require written permission from the World Forestry Center staff. All violators are subject to citation, arrest, and civil and/or criminal prosecution in Clackamas County, Oregon. Please report all trespassers and vandalism by calling 503-625-7471 or 503-228-1367 ext.103.